

# Town of Scottsville

## Agenda

### Town Council Work Session

Monday, March 11, 2024, 7:00 PM

Victory Hall, 401 Valley Street

### AGENDA

1. REPORTS

- a. Police Chief
- b. Fire Chief
- c. Chamber of Commerce
- d. Architectural Review Board
- e. Planning Commission
- f. Government Services
- g. Emergency Preparedness Committee
- h. Park & Recreation Committee

2. MAYOR AND STAFF REPORTS

- a. Mayor
- b. Town Attorney
- c. Town Administrator
- d. Treasurer
- e. Town Clerk

3. NEW TOPICS

- a. Dark Skies Proclamation

4. CARRY-OVER TOPICS

- a. Establishment Dates and Times for 2024 Meetings (Currently 2<sup>nd</sup> & 3<sup>rd</sup> Mondays at 7pm)
- b. Proposed policy for resignations on board and commissions
- c. Appropriations for FY 2023-2024:
  - Capital Improvements –Canal Basin Square Exhibits
  - Capital Improvements –Van Clief Nature Area
  - Community Development –Local Agency Support

5. ADJOURNMENT

This meeting will be held with both remote and in-person access. The Town provides remote access [online at this link](#) or call 301-715-8592, then enter meeting ID 880 5989 4673 and pass code 1744. The Town of Scottsville is committed to the letter and spirit of the Americans with Disabilities Act. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Town of Scottsville should contact the Town Administrator at 401 Valley Street, Scottsville, VA 24590, telephone 434-286-9267, as soon as possible but no later than 48 hours before the scheduled event.

## Town Administrator's Report

### New Topics

**3a. Dark Skies Proclamation:** Piedmont Dark Skies and a number of local stakeholders have reached out to Town Staff and the Mayor requesting a proclamation from the Town of Scottsville for International Dark Sky Week, April 2-8, 2024. Attached is their request to the Town Council and a draft proclamation presented by the Piedmont Dark Skies and stakeholders. The proclamation asks that: *“that residents use outdoor lighting in a mindful manner and that the Town of Scottsville enforce the dark sky protections in the town ordinances.”*

Town Staff works to support the reduction of light pollution and actively enforce the dark sky ordinances established in the Town of Scottsville ordinances, in addition the Architectural Review Board reviews the lighting of signage within the Entrance Corridor and Historic Overlay District to reduce light pollution and maintain the character of Scottsville.

### Carry-Over Topics

**4a. Establishment Dates and Times for 2024 Meetings (Currently 2nd & 3rd Mondays at 7pm):** Town Council requested that further discussion occur during the March Work Session on the establishment of dates and times for the 2024 Meeting.

Below is the current Schedule for March 2024 of SCAN presented to avoid any conflicts.

- Monday - Ballet 12- 7p
- Tuesday - Art/Music 4PM – 7PM
- Wednesday - Yoga 4PM – 7PM
- Thursday - Drumming 5PM – 8PM
- Rehearsals/Tech Week Evenings M - Th 5PM - 10PM
- Performance
  - March 1 & 2: 5PM - 10PM
  - Mar 3: 12PM - 6PM

**4b. Proposed policy for resignations on board and commissions -** Presented is the Government Services draft, Town Council during the February Regular Meeting requested that the Government Services draft be reviewed by Town Council for edits prior to moving the item forward. Attached is the draft policy.

**4c. Appropriations for FY 2023-2024: Capital Improvements –Canal Basin Square Exhibits, Capital Improvements –Van Clief Nature Area, Community Development –Local Agency Support:**

Public hearing has been called for March 18<sup>th</sup>, 2024.

The Town Council requested an agenda item to discuss this matter further.

Background: On May 15th, 2023, the Town Council approved the budget for the FY 2023-2024 via an Annual Resolution of Appropriations. In the Annual Resolution, under Section II, Paragraph One, three-line items require additional authorization by vote of Town Council prior to spending, 1) Capital Improvements –Canal Basin Square Exhibits 2) Capital Improvements –Van Clief Nature Area 3) Community Development –Local

- Capital Improvements on Canal Basin Square Exhibits - \$5,000
- Capital Improvements –Van Clief Nature Area - \$9,000
- Community Development –Local Agency Support - \$3,000